

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, JUNE 24, 2019, 8:30 a.m.  
REGULAR SESSION, JUNE 25, 2019, TUESDAY, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**

2. **Invocation**

3. **Pledge Of Allegiance To The Flag**

4. **Minutes For Approval**

- a. Work Session - June 10, 2019
- b. Regular Session - June 11, 2019

5. **Appointments**

- a. Valdosta-Lowndes County Parks And Recreation Authority

Appoint/reappoint a member

Documents:

[VALDOSTA LOWNDES COUNTY PARKS AND RECREATION  
AUTHORITY.PDF](#)

- b. Lowndes County Division Of Family And Children Services Board

Appoint/reappoint a member

Documents:

[LOWNDES COUNTY DFCS BOARD.PDF](#)

6. **For Consideration**

- a. Annual Contract For Prison Work Details

Approval of contract

Documents:

[ANNUAL CONTRACT RENEWAL FOR PRISON WORK DETAILS.PDF](#)

- b. Office Of The Governor Criminal Justice Coordinating Council  
Accountability Court Lowndes County DUI - State Court

Approval of grant

Documents:

[OFFICE OF THE GOVERNOR CJCC ACCOUNTABILITY COURT LOWNDES](#)

[COUNTY DUI.PDF](#)

c. Lowndes County Accountability Court Grant Approval And Cash Match

Approval of grant

Documents:

[LOWNDES COUNTY ACCOUNTABILITY COURT GRANT APPROVAL AND CASH MATCH.PDF](#)

d. KOA Lift Station Emergency Repair

Approval of repair

Documents:

[KOA LIFT STATION EMERGENCY REPAIR.PDF](#)

e. Approval Of The Annual Budget

Approval of the budget

Documents:

[APPROVAL OF THE ANNUAL BUDGET.PDF](#)

7. **Bid**

a. Bid For One 60-Ton HVAC Unit

Board's pleasure

Documents:

[BID FOR ONE 60 TON HVAC UNIT.PDF](#)

b. Bid For One 125-Gallon PVI Water Heater

Board's pleasure

Documents:

[BID FOR ONE 125-GALLON PVI WATER HEATER.PDF](#)

8. **Reports - County Manager**

9. **Citizens Wishing To Be Heard-Please State Your Name And Address**

10. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta-Lowndes County Parks and Recreation Authority

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/reappointing a member

---

HISTORY, FACTS AND ISSUES: The term of Mr. Dan Deaver on the Valdosta-Lowndes County Parks and Recreation Authority will expire on June 30, 2019. Mr. Deaver has expressed interest in being reappointed to the authority. Mr. Keith Jackson has also expressed interest in being appointed to the authority.

OPTIONS: 1. Appoint/reappoint a member  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Division of Family and Children Services Board

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

(X) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/reappointing a member

---

HISTORY, FACTS AND ISSUES: Lonnie Denton's term on the Lowndes County Division of Family and Children Services Board will expire on June 30, 2019. Mr. Denton is interested in being reappointed. Tonya Davis and Keith Jackson are also interested in being appointed to the board.

OPTIONS: 1. Appoint/reappoint a member  
2. Board's pleasure

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Joseph Pritchard

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Annual Contract Renewal for Prison Work Details

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT: \$118,500.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TPLOST

COUNTY ACTION REQUESTED ON: Annual Contract Renewal for Prison Work Details

---

HISTORY, FACTS AND ISSUES: The current contract with the Georgia Department of Corrections is due for renewal. The contract provides (3) work details. The contract cost for each detail will be \$39,500.

One detail is assigned to the Engineering Department for Storm Water Runoff and the remaining two details are assigned to the Public Works Department for maintaining over 5,000 easements.

- OPTIONS: 1. Approve  
2. Boards Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Public Works

DEPARTMENT HEAD: Robin Cumbus

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Office of the Governor Criminal Justice Coordinating Council  
Accountability Court Lowndes County DUI - State Court

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT: \$40,000

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Office of the Governor Criminal Justice Coordinating Council  
Accountability Court Lowndes County DUI

---

HISTORY, FACTS AND ISSUES: This award is made under the Accountability Courts State of Georgia grant program. The Lowndes County DUI Court has been awarded a grant by the Criminal Justice Coordinating Council for a total of \$114,373.80; with a 10% match requirement by the County in the amount of \$12,708.20. Lowndes County DUI Court is requesting a total \$40,000 for the 2019-2020 grant period as the grant only pays for a portion of the Court Coordinator's salary and benefits and half of the surveillance officer's contract salary. The Court requests that the shortfall be paid by the DATE funds that are generated from fines and fees collected by the State Court of Lowndes County. The authorizing Georgia Law code section O.C.G.A. 15-21-101(b)(3) states "Moneys collected pursuant to this article and placed in the "County Drug Abuse Treatment and Education Fund" shall be expended by the governing authority of the county for which the fund is established solely and exclusively (3) if an operating under the influence court division has been established in the county under Code Section 15-1-19, for the purposes of the operating under the influence court division." The Lowndes County DUI Court began operating in January 2017 and currently has a total of 24 active participants in the program and anticipate growing to 30 participants by the end of the year. There have been a total of 21 participants to successfully complete and graduate from the program. In the year 2018, the DUI court saved the taxpayers approximately \$487,950.00 in incarceration costs.

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: State Court

DEPARTMENT HEAD: Stacey Bass

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Lowndes County Accountability Court Grant Approval and Cash Match

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT: \$23,181.01

FUNDING SOURCE:

- ( ) Annual
- ( ) Capital
- (X) N/A
- ( ) SPLOST
- ( ) TSPLOST

COUNTY ACTION REQUESTED ON: Lowndes County Accountability Court Grant Approval and Cash Match

HISTORY, FACTS AND ISSUES: LCAC began in January 2016, and as of today's date has approximately 56 participants. We have had 24 successful graduates since starting in January.

LCAC is funded through a reimbursable State Grant. To receive funding through said grant, LCAC must secure a cash match from Lowndes County. The requested cash match for FY20 is \$23,181.01 (a reduction of \$1,047.75 from FY19). \*Program budget attached.

All other monies expended by the Board of Commissioners on the Court's behalf are reimbursable and said payments are received by the County each quarter.

As always - a huge thank you to Lowndes County for supporting the LCAC program.

OPTIONS: 1. Approval of continued funding and cash match as requested above.  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Accountability Court

DEPARTMENT HEAD: Jennifer Fabbri

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: KOA Lift Station Emergency Repair

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT: \$49,400.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: KOA Lift Station Emergency Repair

---

HISTORY, FACTS AND ISSUES: The 8" line between the manhole and lift station wet well has collapsed. This has created a sink hole effect with sand filling the wet well. A new manhole will be set and 40' of 8" pipe will be jack and bored to connect the new manhole to the wet well. RPI, Inc. has provided a quote for \$49,400.00 to provide the materials and perform the work.

- OPTIONS: 1. Approve  
2. Board's pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Utilities

DEPARTMENT HEAD: Steve Stalvey

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Approval of the Annual Budget

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT:

FUNDING SOURCE:

( ) Annual

( ) Capital

( ) N/A

( ) SPLOST

( ) TSPLOST

COUNTY ACTION REQUESTED ON: Approval of the Annual Budget

---

HISTORY, FACTS AND ISSUES: Following the June 11 public hearing, the Fiscal Year 2020 Budget is presented for your approval.

OPTIONS:

RECOMMENDED ACTION: Board's pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for One 60-Ton HVAC Unit

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT: \$70,101.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bid for One 60-Ton HVAC Unit

---

HISTORY, FACTS AND ISSUES: Lowndes County needs to replace a 60-Ton HVAC unit at the Human Resource Building. The existing unit is 30 years old and was installed in the late 1980s. Due to the continuous repairs required, we are requesting a replacement. The current unit is a Carrier. Due to the amount of work that would be required to modify equipment to fit another brand, we are recommending that the same brand unit be purchased, making this a sole source bid. The unit will be installed by Siemens under our current contract agreement. The replacement is a budgeted item in the 2019 fiscal year.

Mingledorffs Valdosta, GA \$70,101.00

- OPTIONS: 1. Award Sole Source bid to Mingledorffs  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for One 125-Gallon PVI Water Heater

Work Session/Regular Session

DATE OF MEETING: June 25, 2019

BUDGET IMPACT: \$35,529.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bid for One 125-Gallon PVI Water Heater

---

HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for a replacement 125-gallon PVI water heater located at the Lowndes County Judicial Building. The replacement was budgeted but had not been completed yet. The current water heater is now leaking and requires an emergency repair. Lowndes County received two bids for the replacement:

Plumbing Service Company Valdosta, GA \$35,529.00

Aaffordable Plumbing Valdosta, GA \$36,970.00

- OPTIONS: 1. Award the bid to Plumbing Service Company  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: