

# INSTRUCTIONS

## NOTICE OF INTENT - TERTIARY PERMITTEE

### For Coverage Under the 2013 Re-Issuance of the NPDES General Permits No. GAR100003 To Discharge Storm Water Associated With Construction Activity for Common Developments

*THIS PERMIT EXPIRES JULY 31, 2018*

Please print or type the Notice of Intent (NOI) form. Any NOI that contains illegible or incomplete information will not be accepted, will be returned and the construction site will not be granted Permit coverage. All information requested on the NOI must be submitted in order for the NOI to be valid. Any information requested on the NOI that is not applicable to the tertiary permittee or to the construction site must be marked "N/A." Please do not leave any sections blank in the NOI.

**Who must file a Notice of Intent Form** - The Owner and/or Operator of a facility/construction site that has a discharge of storm water where construction activities occur must apply for a National Pollutant Discharge Elimination System (NPDES) Permit. The Georgia Environmental Protection Division (EPD) re-issued the General NPDES Permits for Storm Water Discharges Associated with Construction Activity for Common Developments on September 24, 2013. The NPDES General Permit No. GAR100003 is available for review at the EPD District Offices and on the EPD website, [www.gaepd.org](http://www.gaepd.org).

After filing a Notice of Termination, the primary permittee of a common development is required to notify by written correspondence with return receipt certified mail (or similar service) to the subsequent legal title holder of each remaining lot(s) that these lot Owners and/or Operators will become tertiary permittees for purposes of this permit and these tertiary permittees will be responsible for off-site best management practices, as applicable.

It is highly recommended that the permittees read and understand the terms and conditions of this Permit prior to submitting a NOI. Please contact the appropriate EPD District Office as listed on the following pages for assistance in completing the NOI.

**Where to file a Notice of Intent Form** - The NOI and the attachments, as applicable, must be submitted to the appropriate EPD District Office as listed on the following pages. Please submit only the first four pages of this document with the applicable attachments.

#### **Section I - Site/Owner/Operator Information**

The construction site name and location information (i.e., GPS location of construction exit, subdivision name, lot number(s), street address, city, county) must be sufficient to accurately locate the construction site. If the construction site does not have a street address, please provide sufficient information to accurately locate the construction site. If additional space is needed, attach the location information to the NOI.

A duly authorized representative may be either a named individual or any individual occupying a named position that the tertiary permittee has authorized to sign certification statements, inspection reports, sampling reports or other reports requested by EPD.

The facility/construction site contact is the person who the tertiary permittee has assigned the responsibility for the daily on-site operational control.

Please do not leave any blanks in this section. Any information requested on the NOI that is not applicable to the tertiary permittee or to the construction site must be mark "N/A."

#### **Section II – Construction Site Activity Information**

For construction activities that began prior to the effective date of the Permits, the start date (*month/date/year*) must be the actual start date of construction activities.

Estimated disturbed acreage is the total number of acres, *to the nearest tenth (1/10<sup>th</sup>) acre*, that will be disturbed by the tertiary permittee.

Please do not leave any blanks in this section. Any information requested on the NOI that is not applicable to the tertiary permittee or to the construction site must be mark "N/A."

### **Section III - Receiving Water Information**

"Trout Streams" are waters of the State classified as either primary trout waters or secondary trout waters, as designated in the Rules and Regulations for Water Quality Control, Chapter 391-3-6 at [www.gaepd.org](http://www.gaepd.org). "Waters Supporting Warm Water Fisheries" are all waters of the State that sustain, or have the potential to sustain, aquatic life but exclude "Trout Streams."

If the facility/construction site discharges storm water directly or indirectly to the receiving water(s), and not through a municipal separate storm sewer system (MS4), enter the name of the receiving water(s) and indicate whether the water(s) is a trout stream or a warm water fisheries stream. Attach a written description and location map identifying the receiving water(s).

If the facility/construction site discharges storm water to a municipal separate storm sewer system (MS4), enter the name of the owner/operator of the MS4 (e.g., city name or county name) and the name of the receiving water(s) at the point of discharge from the MS4. A MS4 is defined as a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels or storm drains) that is owned and/or operated by a city or county which is designed or used for collecting or conveying storm water. It may be necessary to contact the city or county that owns and/or operates the MS4 to determine the name of the receiving water(s). Indicate whether the receiving water(s) is a trout stream or a warm water fisheries stream. Attach a written description and location map identifying the receiving water(s).

Any permittee who intends to obtain coverage under the Permits for storm water discharges associated with construction activity into an Impaired Stream Segment, or within one (1) linear mile upstream of and within the same watershed as, any portion of an Impaired Stream Segment identified as "not supporting" its designated use(s), as shown on Georgia's most current "305(b)/303(d) List Documents (Final)" at the time of NOI submittal, must satisfy the requirements of Part III.C. of the Permits if the Impaired Stream Segment has been listed for criteria violated, "Bio F" (Impaired Fish Community) and/or "Bio M" (Impaired Macroinvertebrate Community), within Category 4a, 4b or 5, and the potential cause is either "NP" (nonpoint source) or "UR" (urban runoff). Those discharges that are located within one (1) linear mile of an Impaired Stream Segment, but are not located within the watershed of any portion of that stream segment, are excluded from this requirement. Georgia's 2008 and subsequent 305(b)/303(d) List Documents (Final)" can be viewed on the EPD website, [www.gaepd.org/Documents/305b.html](http://www.gaepd.org/Documents/305b.html). Attach a written description and location map identifying the Impaired Stream Segment(s).

If a Total Maximum Daily Load (TMDL) Implementation Plan for sediment has been finalized at least six (6) months prior to the permittee's submittal of the NOI, the Erosion, Sedimentation and Pollution Control Plan (Plan) must address any site-specific conditions or requirements included in the TMDL Implementation Plan that are applicable to the permittee's discharge(s) to the Impaired Stream Segment within the timeframe specified in the TMDL Implementation Plan. If the TMDL Implementation Plan establishes a specific numeric wasteload allocation that applies to an permittee's discharge(s) to the Impaired Stream Segment, then the permittee must incorporate that allocation into the Erosion, Sedimentation and Pollution Control Plan and implement all necessary measures to meet that allocation. A list of TMDL Implementation Plans can be viewed on the EPD website, [www.gaepd.org](http://www.gaepd.org).

Please do not leave any blanks in this section. Any information requested on the NOI that is not applicable to the tertiary permittee or to the construction site must be mark "N/A."

### **Section V – Certifications**

The owner and/or operator must sign the Notice of Intent and initial the certification statements on the lines provided. Federal and State statutes provide specific requirements as to who is authorized to sign the Notice of Intent forms. A Notice of Intent form signed by an unauthorized person will not be valid. Please be aware that Federal and State statutes provide for severe penalties for submitting false information on this Notice of Intent form. Federal and State regulations require that the Notice of Intent form be signed as follows:

- For a corporation, by a responsible corporate officer;
- For a partnership or sole proprietorship, by a general partner or the proprietor; and
- For a municipality, State, Federal or other public facility, by either a principal executive officer or ranking elected official.

## GEORGIA EPD DISTRICT OFFICES

All required correspondence, including but not limited to Notices of Intent, Notices of Termination, Erosion, Sedimentation and Pollution Control Plans, sampling reports and any other reports shall be sent to the following EPD District Offices:

**A. For facilities/construction sites located in the following counties:** Bibb, Bleckley, Chattahoochee, Crawford, Dooly, Harris, Houston, Jones, Lamar, Macon, Marion, Meriwether, Monroe, Muscogee, Peach, Pike, Pulaski, Schley, Talbot, Taylor, Troup, Twiggs, Upson

Information shall be submitted to: West Central District Office  
Georgia Environmental Protection Division  
2640 Shurling Drive  
Macon, GA 31211-3576  
(478) 751-6612

**B. For facilities/construction sites located in the following counties:** Burke, Columbia, Emanuel, Glascock, Jefferson, Jenkins, Johnson, Laurens, McDuffie, Montgomery, Richmond, Screven, Treutlen, Warren, Washington, Wheeler, Wilkinson

Information shall be submitted to: East Central District Office  
Georgia Environmental Protection Division  
3525 Walton Way Extension  
Augusta, GA 30909-1821  
(706) 667-4343

**C. For facilities/construction sites located in the following counties:** Baldwin, Banks, Barrow, Butts, Clarke, Elbert, Franklin, Greene, Hall, Hancock, Hart, Jackson, Jasper, Lincoln, Madison, Morgan, Newton, Oconee, Oglethorpe, Putnam, Stephens, Taliaferro, Walton, Wilkes

Information shall be submitted to: Northeast District Office  
Georgia Environmental Protection Division  
745 Gaines School Road  
Athens, GA 30605-3129  
(706) 369-6376

**D. For facilities/construction sites located in the following counties:** Carroll, Clayton, Coweta, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Heard, Henry, Rockdale, Spalding

Information shall be submitted to: Mountain District - Atlanta Satellite  
Georgia Environmental Protection Division  
4244 International Parkway, Suite 114  
Atlanta, GA 30354-3906  
(404) 362-2671

**E. For facilities/construction sites located in the following counties:** Bartow, Catoosa, Chattooga, Cherokee, Cobb, Dade, Dawson, Fannin, Floyd, Forsyth, Gilmer, Gordon, Habersham, Haralson, Lumpkin, Murray, Paulding, Pickens, Polk, Rabun, Towns, Union, Walker, White, Whitfield

Information shall be submitted to: Mountain District - Cartersville Office  
Georgia Environmental Protection Division  
P.O. Box 3250  
Cartersville, GA 30120-1705  
(770) 387-4900

**F. For facilities/construction sites located in the following counties:** Appling, Atkinson, Bacon, Brantley, Bryan, Bulloch, Camden, Candler, Charlton, Chatham, Clinch, Coffee, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Pierce, Tattnall, Toombs, Ware, Wayne

Information shall be submitted to: Coastal District - Brunswick Office  
Georgia Environmental Protection Division  
400 Commerce Center Drive  
Brunswick, GA 31523-8251  
(912) 264-7284

**G. For facilities/construction sites located in the following counties:** Baker, Ben Hill, Berrien, Brooks, Calhoun, Clay, Colquitt, Cook, Crisp, Decatur, Dodge, Dougherty, Early, Echols, Grady, Irwin, Lanier, Lee, Lowndes, Miller, Mitchell, Quitman, Randolph, Seminole, Stewart, Sumter, Telfair, Terrell, Thomas, Tift, Turner, Webster, Wilcox, Worth

Information shall be submitted to: Southwest District Office  
Georgia Environmental Protection Division  
2024 Newton Road  
Albany, GA 31701-3576  
(229) 430-4144



For Official Use Only

# NOTICE OF INTENT

*VERSION 2013*

State of Georgia  
Department of Natural Resources  
Environmental Protection Division

For Coverage Under the 2013 Re-Issuance of the  
NPDES General Permits No. GAR100003 To Discharge Storm Water  
Associated With Construction Activity for Common Developments

*THIS PERMIT EXPIRES JULY 31, 2018*

## TERTIARY PERMITTEE GAR100003 – Common Development

### NOTICE OF INTENT (Check Only One):

Initial Notification (New Facility/Construction Site)

Re-Issuance Notification (Existing Facility/Construction Site and Postmarked Before December 24, 2013)

Change of Information (Existing Facility/Construction Site, if the NOI was submitted after September 24, 2013)

### I. SITE/OWNER/OPERATOR INFORMATION

Project Construction Site Name: \_\_\_\_\_

GPS Location of Construction Exit (*decimal degrees*):

Latitude \_\_\_\_\_ Longitude \_\_\_\_\_

Subdivision Name (*if applicable*): \_\_\_\_\_

Lot Number(s) (*if applicable*): \_\_\_\_\_

Common Development Name: \_\_\_\_\_

Construction Site Location (*e.g., street address*): \_\_\_\_\_

City: \_\_\_\_\_  
*(applicable if the site is located within the jurisdictional boundaries of the municipality)*

County: \_\_\_\_\_



C. Sampling of Receiving Stream(s), applicable only if the total planned disturbance is equal to or greater than five (5) acres:

Trout Stream	Warm Water Fisheries Stream	N/A
Δ 10 NTU	Δ 25 NTU	

D. Sampling of Outfall(s), applicable only if the total planned disturbance is equal to or greater than five (5) acres:

Trout Stream	Warm Water Fisheries Stream	N/A
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A summary chart (if applicable) delineating the following information for each outfall must be attached:

Number of Sampling Outfalls: \_\_\_\_\_ Construction Site Size (acres): \_\_\_\_\_

Appendix B NTU Value: \_\_\_\_\_ Surface Water Drainage Area (square miles): \_\_\_\_\_

E. Does the facility/construction site discharge storm water into an Impaired Stream Segment, or within one (1) linear mile upstream of and within the same watershed as, any portion of an Impaired Stream Segment identified as "not supporting" its designated use(s), as shown on Georgia's most current "305(b)/303(d) List Documents (Final)" listed for the criteria violated, "Bio F" (Impaired Fish Community) and/or "Bio M" (Impaired Macroinvertebrate Community), within Category 4a, 4b or 5, and the potential cause is either "NP" (nonpoint source) or "UR" (urban runoff) ? (Check Only One):

YES, Name of Impaired Stream Segment(s): \_\_\_\_\_

NO

N/A - if the Initial NOI was submitted prior to October 31, 2008 for the General NPDES Permit No. GAR100003 for the Tertiary Permittee's construction activities.

F. Does the facility/construction site discharge storm water into an Impaired Stream Segment where a Total Maximum Daily Load (TMDL) Implementation Plan for "sediment" was finalized at least six (6) months prior to the submittal of the Initial NOI ? (Check Only One):

YES, Name of Impaired Stream Segment(s): \_\_\_\_\_

NO

N/A - if the Initial NOI was submitted prior to October 31, 2008 for the General NPDES Permit No. GAR100003 for the Tertiary Permittee's construction activities.

**IV. ATTACHMENTS (Applicable Only to Initial Notifications for New Facilities/Construction Sites)**

Indicate if the items listed below are attached to this Notice of Intent:

\_\_\_\_\_ Location map identifying the receiving stream(s), outfall(s) or combination thereof to be monitored (applicable if the total planned disturbance is equal to or greater than five (5) acres).

\_\_\_\_\_ Written description and location map identifying the Impaired Stream Segment(s) when applicable.

\_\_\_\_\_ Erosion, Sedimentation and Pollution Control Plan (if the project is greater than 50 acres regardless of the existence of a certified Local Issuing Authority in the jurisdiction OR if the project is in a jurisdiction where there is no certified Local Issuing Authority regulating that project regardless of acreage).

\_\_\_\_\_ Written authorization from the appropriate EPD District Office if the Plan disturbs more than 50 acres at any one time.

\_\_\_\_\_ Schedule for the timing of the major construction activities.

**ATTACHMENTS (Applicable Only to Re-Issuance Notifications for Existing Facilities/Construction Sites)**

Indicate if the item listed below is attached to this Notice of Intent:

\_\_\_\_\_ Copy of NOI previously submitted for coverage under the 2008 re-issuance of the NPDES General Permits to Discharge Storm Water Associated With Construction Activity.

**ATTACHMENTS (Applicable Only to Change of Information Notifications for Existing Facilities/Construction Sites)**

Indicate if the items listed below are attached to this Notice of Intent:

\_\_\_\_\_ Copy of NOI previously submitted for coverage under the 2013 re-issuance of the NPDES General Permits to Discharge Storm Water Associated With Construction Activity.

\_\_\_\_\_ Copy of the amended Plan as per Part IV.A.4.c. of the Permit for projects where the construction activity as indicated on the Notice of Intent has changed.

V. Does this project require another type of permit from EPD?

YES – if yes, indicate what type of permit \_\_\_\_\_

NO

**VI. CERTIFICATIONS (Owner or Operator or Both to Initial as Applicable)**

\_\_\_\_\_I certify that to the best of my knowledge and belief, that the Erosion, Sedimentation and Pollution Control Plan (Plan) was prepared by a design professional, as defined by this permit, that has completed the appropriate certification course approved by the Georgia Soil and Water Conservation Commission in accordance with the provisions of O.C.G.A. 12-7-19 and that I will adhere to the Plan and comply with all applicable requirements of this permit.

\_\_\_\_\_I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that certified personnel properly gather and evaluate the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Owner's Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Operator's Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_