

<b>INVITATION TO BID</b>
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**LOWNDES COUNTY BOARD OF COMMISSIONERS  
INVITATION TO BID**

**North Lowndes Park Soccer Complex**

Sealed Bids for the project entitled **North Lowndes Park Soccer Complex** will be received by the **Lowndes County Board of Commissioners at 2:00 p.m. Local Time on March 13, 2018, at Engineering Department, 2<sup>nd</sup> floor, 327 North Ashley Street, Valdosta, GA 31601** and then publicly opened and read aloud.

A pre-bid meeting will be held **February 27, 2018 at 10:00 a.m. Local Time** at the Lowndes County Board of Commissioners, Engineering Department 2<sup>nd</sup> floor, 327 North Ashley Street, Valdosta GA 31601. A site visit is not scheduled, however, interested parties may contact Chad McLeod, Project Manager, Lowndes County Board of Commissioners at (229) 561-2639 to arrange a site visit. Interested parties will note that all questions related to this bid are to be submitted following the process identified below.

**PROJECT DESCRIPTION**

The bid package is for construction of **North Lowndes Park Soccer Complex** including all work shown on the Bid Set of Plans, issue date February 1, 2018, and Specifications, issue date February 1, 2018, to include but not be limited to the following items: Site clearing and other items as noted on the plans in order to construct and install a new 8 soccer field complex with concession and restroom pavilion, and maintenance building. Additional items to be constructed include, entrance road extension from the existing park, parking lot, signage, concrete pavement, fencing, site and field lighting, utilities, storm drainage structures and basins, irrigation, landscaping, and furnishings.

Copies of the Bid Documents may be available by contacting **Jennifer Neikirk**, Lose & Associates, Inc., by calling **(770) 338-0017** or by email at [jneikirk@loseassoc.com](mailto:jneikirk@loseassoc.com). Interested parties will be sent a DropBox link containing PDF files of the Bid Documents. This link will be provided **at no cost**. No bids will be received by persons not on the official bid list after obtaining official Bid Documents.

A satisfactory Bid Bond executed by a corporate surety licensed under the laws of Georgia to execute such Bonds in the amount equal to five percent (5%) of the total of the Bid shall be submitted with each Bid.

Attention is called to the fact that the Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.

The Bid deposit shall be retained by the Lowndes County Board of Commissioners if the successful Bidder fails to execute the Contract or fails to provide the required Bonds, Insurance and other requirements as outlined in the project timeline included below.

The successful Bidder shall be required to furnish separate one hundred percent (100%) Performance and Payment Bonds. The Performance Bond shall be in full force and effect for one (1) year after the date of final acceptance of the project by the Lowndes County Board of Commissioners.

Each Bidder must be **appropriately licensed** as a Contractor in the State of Georgia as provided in code section 43-41-6 for this type of work. **The Bidder's name, license number, expiration date, and that part of the contracting classification applying to the Bid shall appear on the sealed envelope containing the Bid; otherwise, the Bid shall not be opened.**

Each Bidder shall make positive efforts and are encouraged to use small and minority owned business enterprises on this project.

Owner reserves the right to reject any or all bids or accept any presented which meet or exceed these specifications, and/or which would be in the best interest of the owner and will not necessarily be bound to accept the low bid.

## **SUBMITTAL OF QUESTIONS AND REQUESTS FOR CLARIFICATION**

It is the responsibility of each respondent to examine the entire Invitation to Bid package, seek clarification in writing, and review its submittal for accuracy before submitting the document. Questions about any aspect of the Invitation to Bid, or the project, shall be submitted in writing via email to:

### **LOSE & ASSOCIATES, INC. CONTACT FOR PROJECT:**

**Marc Bond, Project Manager**  
E-mail: [mbond@loseassoc.com](mailto:mbond@loseassoc.com)

**Deadlines.** The deadline for submission of questions relative to the Invitation to Bid is **5:00 p.m. local time, March 2, 2018**. All relevant questions and requests for clarification received by Lose & Associates, Inc. and the corresponding responses will be assembled into an addendum and posted to the DropBox link for the Bid Documents. Upon posting, persons on the bid list will be notified via email. Once the submission deadline has passed, all submissions will be final. The Lose & Associates, Inc. will not request clarification from individual respondents relative to their submission, but reserves the right to ask for additional information from all parties who have submitted qualifications.

## **ADDITIONAL TERMS AND CONDITIONS**

**Restriction of Communication.** From the issue date of this Invitation to Bid until a successful bidder is selected and the selection is announced, proposers are not allowed to communicate for any reason with any members of the County Manager, Board of Commissioners and staff, VLPRA Board and staff; or the Architect, except for submission of questions as instructed in the Invitation to Bid, or during site visit, or as provided by any existing work agreement(s). For violation of this provision, the County reserves the right to reject the proposal of the offending bidder.

**Immigration Reform Compliance Requirement.** All bidders will be required to certify compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act O.C.G.A. §13-10-90 et seq. by doing the following: registering at <https://www.vis-dhs.com/EmployerRegistration> to verify information of all newly hired employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act. Each bidder must submit, completed and notarized forms of E-verify (Exhibit A) documents with their Invitation to Bid submittal. During the entire duration of this contract, Contractor and all sub-contractors must remain in compliance with Georgia Security and Immigration Compliance Act of 2007 and Georgia code §13-10-91 and §50-36-1.

**Pre-Award Oath.** Each bidder must submit a completed and notarized form of the Pre-Award Oath (Exhibit B) with their Invitation to Bid Submittal. The County reserves the right to reject the proposal of the bidder that fails to meet this requirement.